

## Total Governance: Enforcing Standardization, Compliance and Control [New]

For organizations requiring the highest level of standardization, **Centralized Control** and **Template Enforcement** work in tandem to provide **Total Governance**. While these are distinct features, using them together ensures that every Booking Calendar in your account **starts with the correct foundation and stays strictly compliant over time**.

This combined approach is specifically designed for regulated industries or large-scale enterprises where consistency and legal compliance are non-negotiable.

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Establishing **Total Governance** follows a simple, three-step process:

### Step 1: Establishing the Gold Standard

Set the standards for the entire organization by combining two powerful tools.

- **Enforcing the Template:** The Account Owner enables **Enforce Booking Calendar Templates** at the account level.
- **Locking the Content:** The Administrator creates a template and enables **Centralized Control** on critical sections (e.g., locking a mandatory legal disclosure or logo).

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### Step 2: User Creates a Booking Calendar using the Template

Users are required to use a standardized template.

- **Required Selection:** When a user creates a new Booking Calendar, they must choose from the library of templates.
- **Automatic Safeguards:** The new Booking Calendar is created using templates with all critical fields (like legal disclosures or notification logic) already filled and locked.

Users see the **lock icon** for sections that are managed centrally, to help them stay compliant without extra effort.

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### Step 3: Effortless Account-Wide Synchronization

As your account scales, your Booking Calendars remain 100% aligned with organizational standards and policy compliance.

- **Persistent Connection:** Because enforcement is active, users cannot **Unlink** their Booking Calendars from the template. They remain permanently synced to the master configuration.
- **Instant Scalability:** When a policy or branding change occurs, the Administrator updates the master template once. This update is **automatically pushed** to every linked Booking Calendar in the account.

You stay perfectly in sync with zero manual effort. Whether you manage ten calendars or a thousand, your booking pages remain 100% compliant and up-to-date automatically.

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