

Integrating Booking Calendars with Zapier

Zapier is an Integration Platform as a Service (iPaaS) that streamlines data movement between applications. With connections to over 1,000 apps—including CRM, invoicing, productivity, and email marketing platforms—Zapier allows you to integrate **OnceHub Booking Calendars** into your existing workflows easily.

What Are Zaps?

Zaps are automated workflows that connect two or more applications through Triggers and Actions:

- **Trigger:** An event in one app that initiates the Zap.
- **Action:** The task Zapier performs in a second app using data from the Trigger.

For example, you can create a Zap that automatically adds or updates a contact in your CRM every time a new booking is made via **Booking Calendars**.

Key Features of Zapier Integration

- **Comprehensive Triggers:** Automate workflows based on lifecycle events, such as booking scheduling, completion, rescheduling, or cancellations.
 - **Wide App Ecosystem:** Integrate with tools across categories like CRM (e.g., Salesforce, HubSpot), invoicing (e.g., QuickBooks), and marketing (e.g., Mailchimp).
 - **Flexible Automation:** Create multi-step Zaps to handle complex workflows, linking multiple apps in one automation.
 - **Dynamic Updates:** Ensure real-time synchronization of booking data across all integrated tools.
 - **Customizable Workflows:** Tailor Zaps to suit unique operational needs, from simple tasks to advanced multi-app processes.
-

Available Zapier Triggers for Booking Calendars

The following triggers help you automate various lifecycle events when using **Booking Calendars**:

- Booking Scheduled
- Booking Completed
- Booking Rescheduled
- Booking Canceled
- Booking Cancelled and then Rescheduled
- Booking No-Show
- Booking Lifecycle Event

These triggers enable real-time automation, ensuring your workflows are always updated.

Integrating Booking Calendars with Zapier

Step 1: Generate Your Zapier API Key

1. Navigate to your **Account Settings** by clicking the gear icon in the top-right corner.
2. Select **Zapier** and go to the **API Key Tab**.
3. Click **Generate API Key** and copy your API key and OnceHub Login ID.

Step 2: Connect OnceHub to Zapier

1. Go to the **Manage Zaps** tab and click **Connect** to link your Zapier account.
 2. Search for your desired app in the **Add Zaps** tab and select a pre-existing Zap.
 3. Authenticate your OnceHub account by entering your API key and Login ID when prompted.
-

Important Notes

If you regenerate or revoke your Zapier API key, or change your OnceHub Login ID, you will need to reconnect your account in Zapier:

1. Log into Zapier.
 2. Go to **Connected Accounts** and reconnect OnceHub using the new credentials.
-