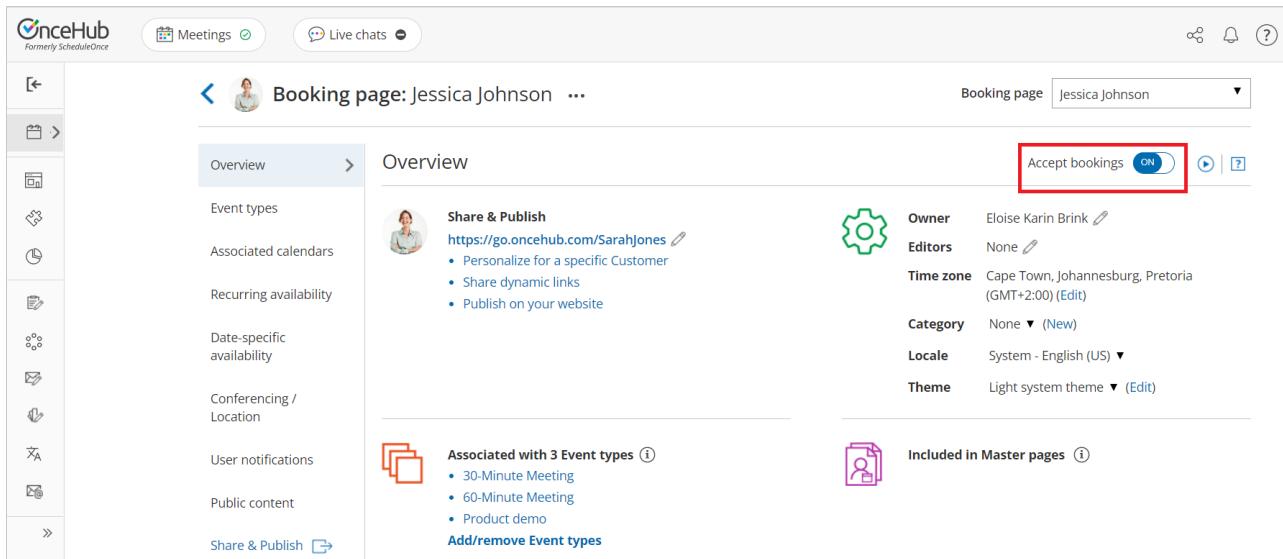


Disabling your Booking page [Classic]

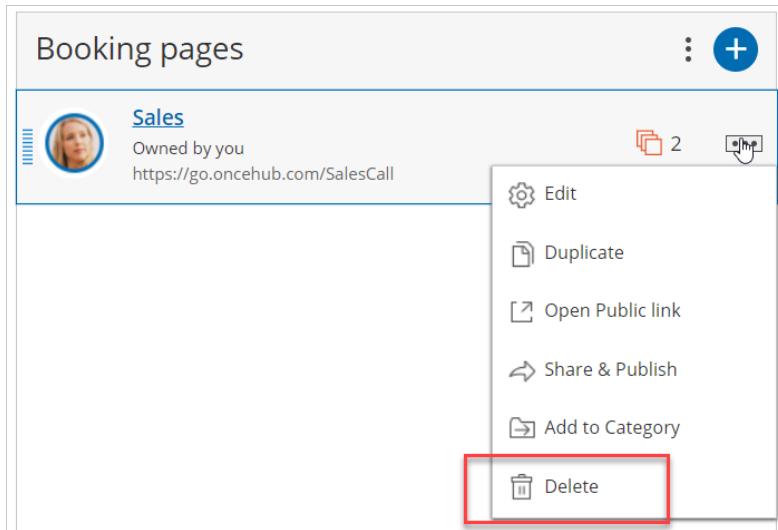
To disable a **Booking page**, go to the Booking page's **Overview** section and toggle the On/Off switch in the top right corner (Figure 1).



The screenshot shows the OnceHub interface with a sidebar on the left containing various icons. The main area is titled 'Booking page: Jessica Johnson'. On the right, there's an 'Overview' section with a 'Share & Publish' link and a 'Booking page' dropdown set to 'Jessica Johnson'. A red box highlights the 'Accept bookings' toggle switch, which is currently turned 'ON'. Below this, there are sections for 'Event types', 'Associated calendars', 'Recurring availability', 'Date-specific availability', 'Conferencing / Location', 'User notifications', 'Public content', and 'Share & Publish'. On the far right, there are settings for 'Owner' (Eloise Karin Brink), 'Editors' (None), 'Time zone' (Cape Town, Johannesburg, Pretoria (GMT+2:00)), 'Category' (None), 'Locale' (System - English (US)), and 'Theme' (Light system theme).

Figure 1: Booking page Enable/Disable toggle

Alternatively, you can completely delete the Booking page by going to **Booking pages** in the bar on the left, clicking the action menu  of the relevant Booking page, and selecting **Delete** (Figure 2). In the **Delete Booking page** popup that opens, click **Yes**.



The screenshot shows the 'Booking pages' list. It displays a card for a page named 'Sales' owned by 'you' with the URL 'https://go.oncehub.com/SalesCall'. A context menu is open over this card, showing options: 'Edit', 'Duplicate', 'Open Public link', 'Share & Publish', 'Add to Category', and 'Delete'. The 'Delete' option is highlighted with a red box.

Figure 2: Deleting a Booking page
Effects of disabling your Booking page

- Customers will not be able to make new bookings.
- Customer will not be able to cancel existing bookings.
- Customer will not be able to reschedule existing bookings on that same page.

- If an existing booking was booked through a **chatbot**, and the disabled page is an **additional team member** in a panel, they can reschedule the meeting if there are others available. However, the existing calendar event, notifications, and any other data will not be updated.
- The **Public content section** is still visible to your Customers whether your page is enabled or disabled. Consider changing your personal message if you're thinking about disabling your Booking page.
- On the Booking page's Overview section, the **Accept bookings** toggle switch is in the **Off** position, and an alert message is displayed under the Booking page name with a link to enable the page (Figure 3). To facilitate accurate setup, the status of disabled pages is indicated in most Booking page lists within the app.

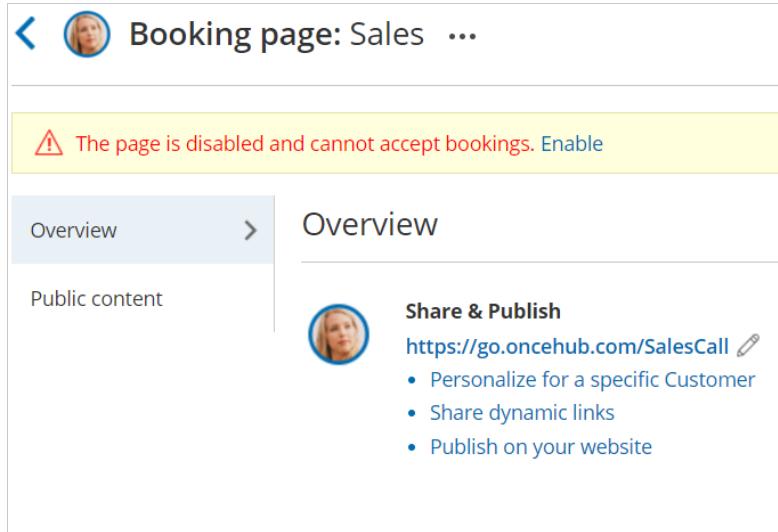


Figure 3: Booking page Enable link

- The Booking page will also be labelled as **[Disabled]** in the **Booking page scheduling setup** page (Figure 4).

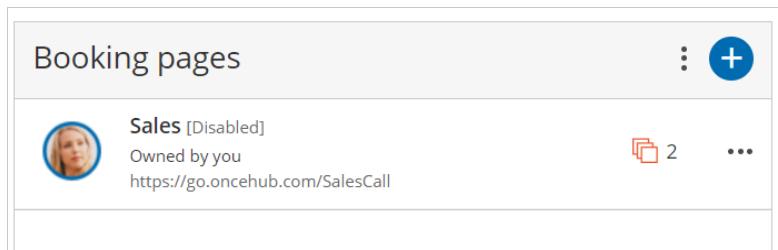


Figure 4: Disabled Booking page

- A **No times are currently available** message will show on your Booking page when Customers try to book

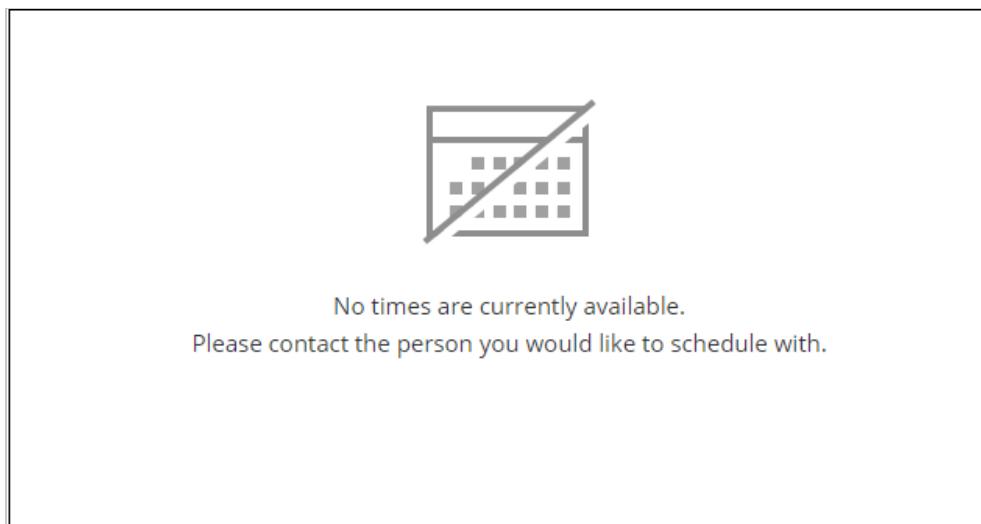


Figure 5: No times are currently available message with you (Figure 5).

You do not need an assigned license to disable or enable Booking pages. [Learn more](#)
