

# How to share a filtered view of the Activity stream with another team member

Last Modified on Jul 15, 2020

Your [Activity stream](#) is where you can view and manage all your activities. The Activity stream shows all Booking, [Session package](#), and Transaction activities that have been created in your account, sorted by last updated date. You can use filters to display only relevant activities in the stream. [Learn more about filtering the Activity stream](#)

In some cases, you may want to send a filtered view of the Activity stream to another team member. For example, you might need to ask another [OnceHub Administrator](#) to reassign a list of bookings appropriately.

In this article, you'll learn how to share a filtered view to a team member.

## Sharing a filtered view with a team member

When you add filters to the Activity stream, parameters are added to the page URL (Figure 1). To share this filtered view, copy the page URL and send it to another team member via email.

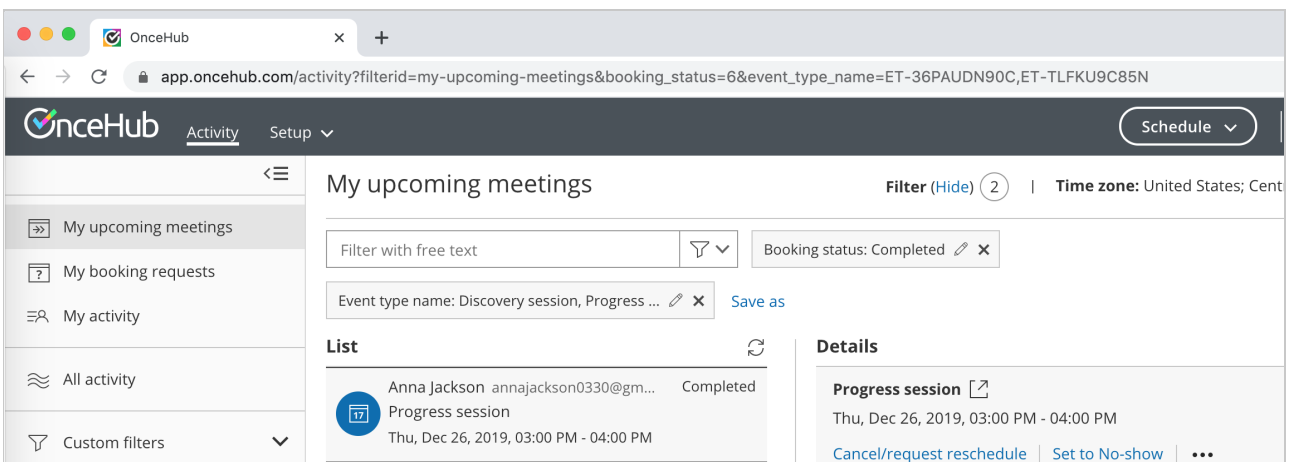


Figure 1: Selected filters added to the page URL

When the team member clicks the link, the Activity stream will open and display the filters applied in the URL. The team member can then [create a Custom filter](#) from this filtered view for easy access in the future.

## Available parameters

Below is the list of URL parameters available for the Activity stream.

Field available	Parameter
Creation date	creation_date
Last updated	last_updated
Activity type	activity_type

Activity ID	activity_id
-------------	-------------

---

Unread activities	unread_activities
-------------------	-------------------

---

Sort by	sort_by
---------	---------

### Bookings

---

Meeting time	meeting_time
--------------	--------------

---

Booking status	booking_status
----------------	----------------

---

Booking detailed status	booking_detailed_status
-------------------------	-------------------------

---

Event type name	event_type_name
-----------------	-----------------

---

Booking page name	booking_page_name
-------------------	-------------------

---

Master page name	master_page_name
------------------	------------------

---

Booking page Owner	booking_page_owner
--------------------	--------------------

---

Customer name	customer_name
---------------	---------------

---

Customer email	customer_email
----------------	----------------

---

Customer company	customer_company
------------------	------------------

### Session packages

---

Session package status	session_package_status
------------------------	------------------------

---

Event type name	event_type_name_sp
-----------------	--------------------

---

Booking page name	booking_page_name_sp
-------------------	----------------------

---

Master booking page name	master_page_name_sp
--------------------------	---------------------

---

Booking page Owner	booking_page_owner_sp
--------------------	-----------------------

---

Customer name	customer_name_sp
---------------	------------------

---

Customer email	customer_email_sp
----------------	-------------------

Customer company                      customer\_company\_sp

---

**Transactions**

Payment transaction date              payment\_transaction\_date

---

Refund transaction date                refund\_transaction\_date

---

Transaction status                      transaction\_status

---

Transaction type                        transaction\_type

---