

Connecting ScheduleOnce to Webex Meetings

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In this article, you will learn how to connect to your Webex Meetings account.

1. In the top right corner, click your **profile picture/initials** -> select **Video conferencing**.
2. Enter your Webex Meetings user name, password, and domain and click **Connect** (See Figure 1). When your credentials are approved, you are redirected to the ScheduleOnce **Video conferencing integration** page.

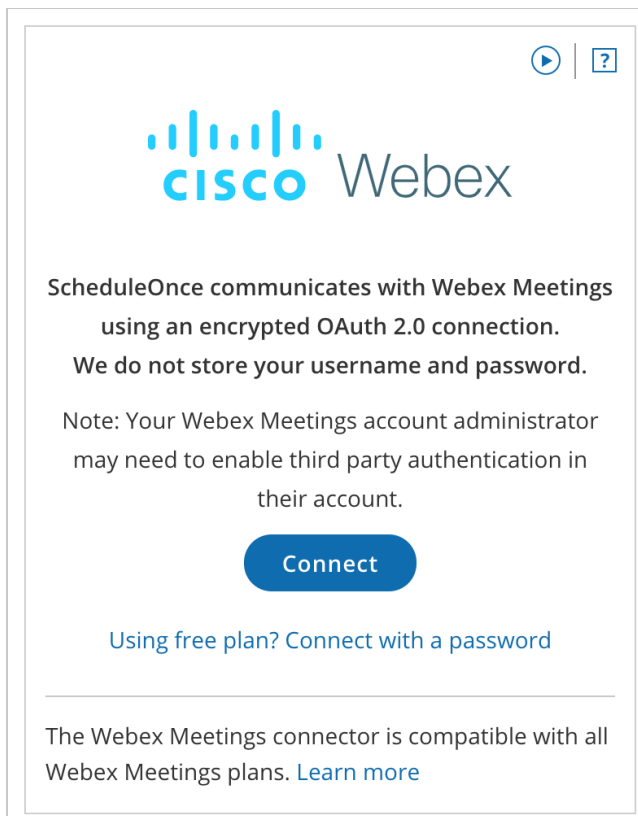


Figure 1: Connect to Webex Meetings

Follow the instructions to log into your Webex Meetings account.

Congratulations! You are connected.

Next, configure your Booking pages to use Webex Meetings. [Learn more](#)

Connection error

If you see a Connection error pop-up message, there are two main reasons this may happen.

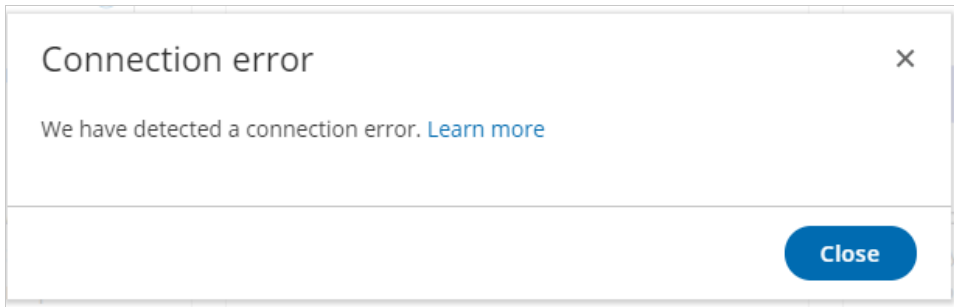


Figure 2: Connection error

1. You have a free Webex Meetings account.

In this case, please log in with your Webex Meetings credentials.

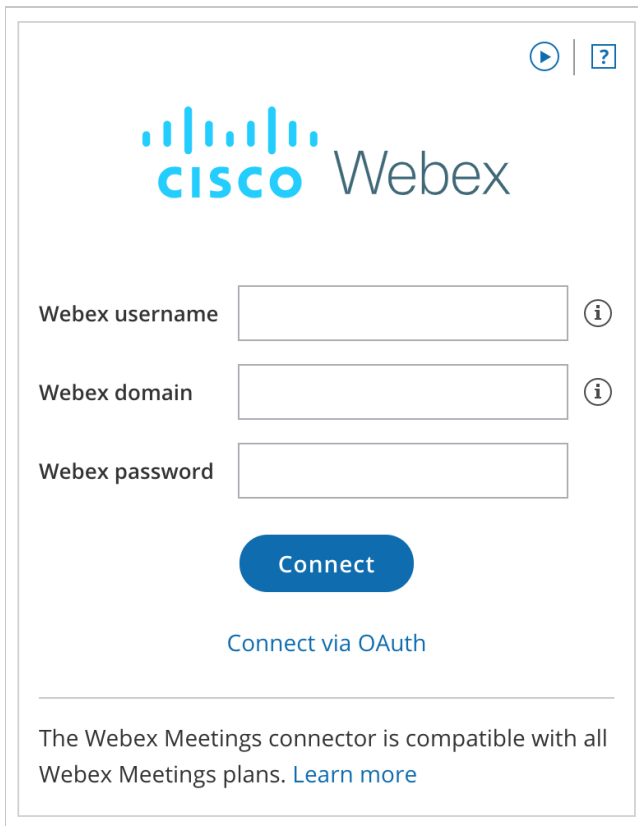


Figure 3: Webex Meetings credentials

2. Your Webex Meetings administrator may not have enabled third-party authentication for your account.

In this case, please reach out to them so they can enable these permissions for your Webex Meetings account.