OnceHub Support

What's new in version 2.8?

Last Modified on Feb 28, 2019

ScheduleOnce 2.8 adds a number of highly-requested features:

Inbound scheduling - Event name in Google Calendar

Following many requests we have changed the way we display the name of an inbound event in the calendar invite. Instead of using the subject as the name we now use the invitee name and the subject. For example: "Sam Anderson - Meeting to discuss funding". This will make it easier to instantly see in your calendar who you are meeting with.

Outbound scheduling – Note from invitee in submission notification email

When an invitee submits a response the email notification to the meeting organizer will also include the invitee's note.

Outbound scheduling – Notes from invitees in scheduling confirmation email and calendar invite

When the meeting is scheduled all notes from invitees will be passed over to the scheduling confirmation email and to the description field in the calendar invite.

*Inbound scheduling – Location

It is now possible to enable location in inbound scheduling. When enabled, location in inbound works in two directions: If you enable location and leave the field empty your invitee will be required to add a location. If you enter a location yourself this is what the invitee will see. In both cases, when the meeting is scheduled the location is passed over to the scheduling confirmation email and to the location field in the calendar invite.

*Outbound scheduling – Location

It is now possible to use location in outbound scheduling. In outbound, location works in one direction only - The meeting organizer specifies the location and it is seen by all invitees. When the meeting is scheduled the location is passed over to the scheduling confirmation email and to the location field in the calendar invite.

*Inbound scheduling - Require a phone number

It is now possible to require that the invitee adds a phone number. If enabled, the phone number field is a required field. When the meeting is scheduled the phone number is passed over to the scheduling confirmation email and to the description field in the calendar invite.

*Inbound scheduling - Request custom information

It is now possible to add specific instructions to the notes field and make it a required field, allowing you to collect any type of information from your invitees. For example, you can ask for a Skype ID, a company name or for a 100

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words description of their business, etc. When the meeting is scheduled the custom information is passed over to the scheduling confirmation email and to the description field in the calendar invite.

*Inbound Scheduling - Meeting details

It is now possible to add meeting details that will be automatically added to the scheduling confirmation email and description field in the calendar invite. For example, you can add conferencing dial in info that will be available to every invitee that schedules time with you.

* Available to paid accounts only