

Applying a Locale

Last Modified on Oct 12, 2022

Locales are configured in the [Localization editor](#) on the account level and applied to each [Booking page](#) and [Master page](#) individually. When a locale is applied to a page, any subsequent changes made to that locale are visible to the Customer. The applied locale determines the language of the page and the date/time formats used.

In this article, you'll learn about applying a locale to a Booking page or Master page and to Customer notifications.

In this article:

- [Applying a locale to a Booking page or Master page](#)
- [Applying a locale to Customer notifications](#)
- [Localization of Default notification templates vs. Custom notification templates](#)
- [Setting a default locale](#)

Applying a locale to a Booking page or Master page

1. Go to **Booking pages** in the bar on the left.
2. Select the [Booking page](#) or [Master page](#) that you want to localize.
3. In the page's **Overview** section, use the **Locale** drop-down menu to select the locale you want to apply to that page (Figure 1). The change is automatically saved.

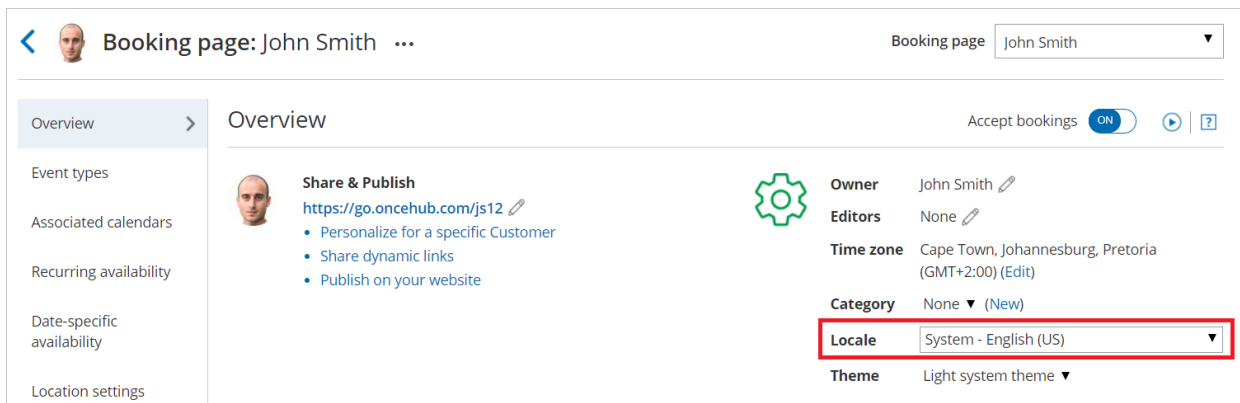


Figure 1: Booking page Overview section

Note:

Applying a locale to a Master page always overrides the locales applied to any Booking pages [included in that Master page](#).

Applying a locale to Customer notifications

The locale of the Booking page or Master page determines the date/time formats and the language of the [Dynamic fields](#) in [Customer notifications](#) including outgoing emails, [SMS messages](#), and the calendar event. The text in these notifications is automatically translated.

- Dynamic fields in notifications are only translated for Customer notifications based on Custom templates. Dynamic fields in User notifications and Default templates always remain in English.
- Static text is not automatically translated. To translate the static text of these notifications, you'll need to use [Custom notification templates](#).

Localization of Default notification templates vs. Custom notification templates

	Default templates	Custom templates
User notifications by email and SMS	OnceHub Dynamic fields are shown in English. Date/time format follows User profile settings .	OnceHub Dynamic fields are shown in English. Date/time format follows User profile settings .
Customer notifications by email and SMS and the calendar event	OnceHub Dynamic fields are shown in English. Date/time format follows User profile settings .	OnceHub dynamic fields such as time zone, country, and location are shown in the locale selected on the Booking page. Date/time format follows locale settings .

Setting a default locale

The account's default locale is set under the [Localization editor](#). To set a locale as your default locale, select the desired locale from the locale list and then click **Set as default locale** at the top of the page (Figure 2).

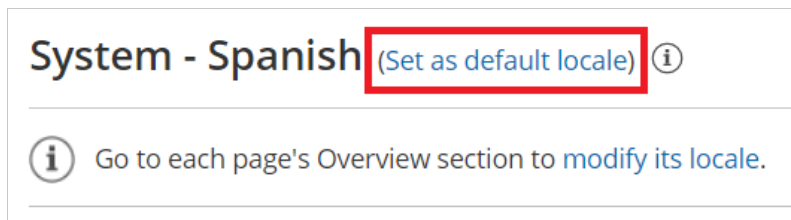


Figure 2: Set your default locale

The default locale will be automatically applied to any newly created page, but existing pages will not be affected.