

## Time slot display

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The time settings available in the **Time slot display** section allow you to model a wide range of meeting scenarios. In this article, you'll learn how to set the duration of bookings and how to control when time slots are offered to Customers.

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### Location of the Time slot display section

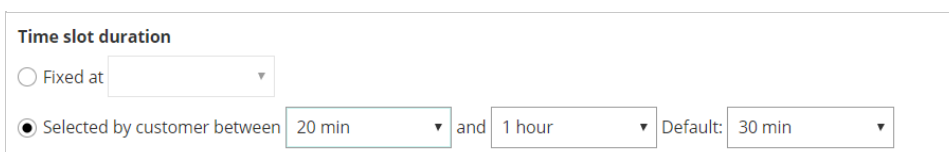
You can find the **Time slot display** under **Time slot settings**. The location of the **Time slot settings** depends on whether or not your Booking page has any Event types associated with it. [Learn more about the location of the Time slot setting section](#)

- For Booking pages **associated** with Event types (recommended), go to **Booking pages** in the bar on the left → select the relevant **Event type** → **Time slot settings**.
- For Booking pages **not associated** with Event types, go to **Booking pages** in the bar on the left → select the relevant **Booking page** → **Time slot settings**.

### Time slot duration

You can set a fixed time slot duration or you can allow the Customer to select a duration within a range set by you.

If you want to allow Customers to select the meeting duration, simply define the selection range and set the default value that you want to use.



**Time slot duration**

☐ Fixed at

☒ Selected by customer between  and  Default:

Figure 1: Time slot duration



#### Important:

Variable duration (when the Customer chooses the meeting duration) is not available when your Event type is associated with a Booking page.

## Starting times

You can control the time at which time slots can start. For example, on the hour (0), on the half hour (30), or any other time in 5 minute increments.

**Starting times**

☒ 0 ☐ 5 ☐ 10 ☒ 15 ☐ 20 ☐ 25 ☒ 30 ☐ 35 ☐ 40 ☒ 45 ☐ 50 ☐ 55

For example: 10:00am, 10:15am, 10:30am...

Figure 2: Starting times

## Time slot spacing

You can use the drop-down to set the minimum gap between time slot starting times. For example, time slot starting times must be at least 15 minutes/ 45 minutes/ 2 hours apart.

**Time slot spacing**

Time slot starting times must be at least 

1 hour and 30 minutes ▼

 apart.

Figure 3: Time slot spacing